



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

NOVEMBER 03, 2020

9:00 AM

AGENDA

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

Call to Order

A. Public Notice

*To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. **Those wanting to view the meeting can use the livestream link (<https://facebook.com/forgottencoasttv/>) or go to Forgotten Coast TV's Facebook Page. The livestream feed will promptly start 5 minutes before the meeting commences. **You do not need a Facebook account to view Facebook live.** Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.***

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

- B. This meeting is being held via Zoom and all attendees are muted by default. To join via computer, use the link on the meeting date and time: <https://zoom.us/j/97729230868>

If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID 977 2923 0868#.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online - select the "raise your hand" icon.

Phone - press *9 to raise your hand, *6 to unmute to submit verbal comments.

Public engagement is important to us, and meeting remotely is still a new process. We appreciate everyone's understanding.

Prayer and Pledge

Approval of Minutes

- C. October 20, 2020 Meeting Minutes for Approval

Payment of County Bills

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Department Directors Report

Superintendent of Public Works – Howard Nabors

- D. Road Department Board Report

Information Item:

1. Detail of Work Performed and Material Hauled by District (attached to Agenda Packet)

Solid Waste Director – Fonda Davis

- E. Solid Waste Board Report

Information Item:

1. Right-of-Way Debris Pickup/Recycle Material Hauled Report (attached to Agenda Packet)

Emergency Management Director – Pam Brownell

- F. Emergency Management Board Report

Information Items:

1. EOC Staff worked Hurricane Zeta 10/26/20-10/29/20.
2. EOC Staff completed the IPAWS test for October on 10/23/20.
3. EOC Staff worked Hurricane Sally 09/12/20 and continues to work with FDEM and FEMA.
4. EOC Staff continue to participate in the NOAA Tropical Weather Training.
5. EOC has submitted our New LMS Plan to the state and are awaiting approval.
6. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
7. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Dept. Weems, EMS, as needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.
8. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.

9. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. (Please see below report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19 and Hurricane Sally.

10. A copy of the DOH Dashboard regarding COVID-19 Cases in Franklin County as of 10/28/20 at 3:00 pm.

Extension Office Director – Erik Lovestrand

G. Extension Office Board Report

Informational Items:

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of home insect pests, injured wildlife, mangroves in county, home gardening and fruits trees, citrus tree care and more.
2. Co-hosted a webinar on seasonal seafood as part of our Natural Resources Extension Team webinar series.
3. Extension Director participated in the 2-day annual CED in-service training workshop via Zoom.
4. Participated in genetically modified mosquito in-service training.

Sea Grant Extension:

5. Met with team of UF faculty and FDACS staff working to develop a virtual HACCP training course to address molluscan shellfish requirements, specifically.
6. Met with the Florida Sea Grant Aquaculture Work Action Group to discuss collaborative project across the state.

Family and Consumer Sciences:

7. Family Nutrition Program assistant, following school and UF Covid Phase III policies, is resuming a few in-person lessons in local schools.

Agriculture/Home Horticulture:

8. Conducted home visit to collect samples of diseased ligustrum and sent to DDIS lab in Quincy. Identified disease as Anthracnose and provided recommended treatment options to client.
9. Participated in in-service training about growing muscadine grapes in Florida.

Library Director - Whitney Roundtree

H. County Library Board Report

Action Item:

1. Requesting approval from the Board of County Commissioners to advertise for a FT Library Assistant position at an annual salary of \$25,000. This request is to fill the FT Library Assistant position left vacant after Mrs. Thompson's resignation.

Mrs. Thompson has been a model employee and an asset to the Franklin County Public Library in her times here. She cited that she received an offer from a private organization offering increased compensation and benefits as the reason for her departure.

Information Items:

2. Updates (General):

- Installed new book return at the Carrabelle Branch.
- Attended WILD library directors meeting October 14th (virtual).
- Attended FOL meeting October 14th at the Carrabelle Branch.
- Attended new directions division orientation hosted by the Division of Library and Information Services held October 22nd and 23rd (Virtual).
- Libraries will be closed November 11th in Observance of Veteran's Day.
- Libraries will be closed November 26th -29th for the Thanksgiving Holiday.

3. Events (General):

- Diabetes Awareness and Prevention class hosted by Ascension Sacred Heart will be held November 3rd at 10:00 AM at the Eastpoint branch.
- Book Chat will be held the 1st Tuesday of the month at 1:30 PM at the Eastpoint branch and the first Friday of the month at 1:30 PM at the Carrabelle branch.
- Story Time(ages 1-6) will be held November 18th at 4:00 PM at the Carrabelle branch. Story Time (ages 1-6) will be held November 25th at 4:00 PM at the Eastpoint Branch.
- Anime Club for grades 6th-12th will also be held once a month at both branches. Second Wednesday of the month at 4:00 PM at the Carrabelle Branch and the second Thursday of the month at 4:00 PM at the Eastpoint branch.
- Writer's Forum with Dawn Radford will resume on the 3rd Wednesday of the month at 1:00 PM at the Eastpoint branch.

Clerk of Courts – Marcia M. Johnson – Report

I. Clerk's Report to the Board 11-03-20:

1) I have eight resolutions for adoption on unanticipated revenues as part of the end-of-the-fiscal year bookkeeping. These funds were not included in your original adopted budget because at the time they were unanticipated. All funds have been spent. Approval is needed to comply with Florida Statute 129 to incorporate these funds into your 19/20 budget.

The 1st resolution is for \$153,107 in state and federal grant funds received from the Florida Department of Transportation for the Airport Master Plan Update. The 2nd resolution is for \$70,000 in state grant funds received from the State Fire Marshal for the design of the armory sprinkler system. The 3rd resolution is for \$149,898 in state grant funds received from the Florida Department of Agriculture for the renovation of the IFAS Extension Office. The 4th resolution is for \$268,773 in federal grant funds received from the Florida Department of Transportation for the LAP Tallahassee Street Sidewalk Project. The 5th resolution is for \$428,443 in state grant funds received from the Florida Department of Transportation for the C30A resurfacing project. The 6th resolution is for \$16,158 in federal grant funds received from the Florida Department of State for the five year elections system upgrade project. The 7th resolution is for \$37,995 in federal grant funds for the Coronavirus Relief Funding Assistance Grant Program. The 8th resolution is for \$600,207 in federal grant funds received from the Florida Housing Finance Corporation for the Hurricane Housing Recovery Program.

ACTION NEEDED: A MOTION TO ADOPT THE 8 RESOLUTIONS ON UNANTICIPATED REVENUES.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and
WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and
WHEREAS, Franklin County has received unanticipated state and federal grant revenues in the amount of \$33,837.00 and \$119,270.00 from the Florida Department of Transportation and the Federal Aviation Administration for the payment of expenses relative the Airport Master Plan Update and
WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and
WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and
WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:
170.74.540.3100 Airport – Professional Services \$ 153,107.00
NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$153,107.00 in the AIRPORT FUND in order to comply with FS129(2)(d).
THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and
WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and
WHEREAS, Franklin County has received unanticipated state grant revenues in the amount of \$70,000.00 from the Florida Department of Financial Services, Division of the State Fire Marshal for the payment of expenses relative the design of the Armory Sprinkler System Project and
WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and
WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and
WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:
001.20.511.6203 County Commission – Armory Project \$ 70,000.00
NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$70,000.00 in the GENERAL FUND in order to comply with FS129(2)(d).
THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

RESOLUTION
FRANKLIN COUNTY

BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and
WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and
WHEREAS, Franklin County has received unanticipated state grant revenues in the amount of \$149,898.00 from the Florida Department of Agriculture for the payment of expenses relative to the renovation of the IFAS ANERR Extension Office and
WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and
WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and
WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:
001.20.511.6200 County Commission - Buildings \$ 149,898.00
NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$149,898.00 in the GENERAL FUND in order to comply with FS129(2)(d).
THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and
WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and
WHEREAS, Franklin County has received unanticipated federal grant revenues in the amount of \$268,773.00 from the Florida Department of Transportation for the payment of expenses relative the LAP CR67/Tallahassee Street Sidewalk Project and
WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and
WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and
WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:
001.20.572.6312 County Comm. Parks – Tallahassee St. Sidewalk \$ 268,773.00
NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$268,773.00 in the GENERAL FUND in order to comply with FS129(2)(d).
THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and
WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and
WHEREAS, Franklin County has received unanticipated state SCOP and SCRAP state grant revenues in the amount of \$333,400.00 and \$95,043.00 from the Florida Department of Transportation for the payment of expenses relative the C30A Resurfacing Project and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

141.41.541.3100 LOGT Road Paving – Professional Services \$ \$95,043.00

141.41.541.6303 LOGT Road Paving – Co. Rd. C30 Proj \$ 333,400.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$428,443.00 in the LOGT FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, the Franklin County Supervisor of Elections has received unanticipated Federal grant funds from the Florida Department of State in the amount of \$16,158.00 as reimbursement for the costs associated with the five year elections system upgrade project and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.7100 County Commission - Principal \$ 16,158.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$16,158.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated revenues in the amount of \$37,995.00 from the Florida Housing Finance Corporation for Coronavirus Relief Funding Assistance Grants, and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020, and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes

the expenditures for the purpose of:
180.89.525.3100 CRF Administration \$ 3,454.00
180.89.525.8300 CRF Grants \$34,541.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$37,995.00 in the SHIP Fund in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of November 2020.

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated revenues in the amount of \$600,207.00 from the Florida Housing Finance Corporation for Hurricane Housing Recovery Program Funding, and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020, and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

181.88.559.3100 HHRP Administration \$ 70,831.00

181.88.559.8200 HHRP Aid to Private Citizens \$529,376.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$600,207.00 in the HHRP Trust Fund in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of November 2020.

2) I have two line item budget amendments for approval by the Board – budget amendments simply move budgeted amounts between line items during the fiscal year. The 1st amendment moves \$62,597 from aid to government agencies to buildings for the design of the SGI bathroom project. The 2nd amendment moves \$70,331 from aid to government agencies and interest to principal as the loan on the Lombardi Property is finally paid in full.

INCREASE 130.33.552.6200 Buildings \$62,597.00

DECREASE 130.33.552.8100 Aid to Government Agencies \$62,597.00

INCREASE 130.33.552.7100 Principal \$70,331.00

DECREASE 130.33.552.7200 Interest \$ 3,785.00

DECREASE 130.33.552.8100 Aid to Government Agencies \$66,546.00

ACTION NEEDED: A MOTION TO APPROVE THE LINE ITEM BUDGET AMENDMENTS FOR THE 2019/2020 FISCAL YEAR.

3) At your last meeting on October 20th, the BOCC approved proceeding with the financing proposal from Leasing 2, Inc. for the purchase of the replacement tub-grinder at the landfill. The amount financed will be \$692,500 for 8-years at a 2.65% fixed rate paid from landfill tipping fee revenues. The Board will now need to approve the resolution below authorizing the chairman to sign the lease-purchase agreement with Leasing 2, Inc. to

ratify. Once ratified, the County Attorney will issue his opinion to go along with the agreement and the financing package will be complete. ACTION NEEDED: APPROVAL OF THE FOLLOWING RESOLUTION:

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, the governing body of Lessee has determined that a true and very real need exists for the acquisition of the equipment described in the lease-purchase agreement presented at this meeting; and has further determined that the equipment will be used solely for essential governmental functions and not for private business use.

WHEREAS, the governing body of lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such equipment. NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Franklin County Board of County Commissioners that the terms of said lease-purchase agreement and escrow agreement are in the best interest of lessee for the acquisition of such equipment, and the governing body of lessee designates and confirms the following persons to execute and deliver, and to witness (or attest), respectively, Leasing 2, Inc. lease-purchase agreement and escrow agreement, if applicable, and any related documents necessary to the consummation of the transactions contemplated by the lease-purchase agreement and escrow agreement. THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

Special Project Consultant – Alan Pierce – Report

County Coordinator – Michael Morón – Report

J. County Coordinator's Report

Action Items

1. North Bay Shore Drive Emergency Repair – Commissioner Jones and Mr. Howard Nabors stated that there is a portion of North Bay Shore Drive that is sinking and determined it requires immediate repairs. Roberts and Roberts was asked to look at this issue and determine what could be done to repair this road as soon as possible. Unfortunately, until the pavement is removed and the road is "dug up", we won't know if the drainage reinforced concrete pipes and the headwalls will have to be replaced. With that in mind, Roberts and Roberts was asked to provide a "worst cost scenario" proposal which they did at a total cost of \$61,350.

Request: Board action to declare this matter an emergency and authorize the Chairman to sign an agreement, based on the quote, to repair the sinking portion of North Bay Shore Drive for an amount not to exceed \$61,350 which will be paid from District 1's paving fund.

2. Old Ferry Dock Boat Ramp Analysis – As part of the permitting process for the redesign of the Old Ferry Dock Boat Ramp by Dewberry Engineers, Inc., the Florida Department of Environmental Protection required a hydrographic analysis that was not part of the engineer's original scope of work. The cost of the analysis was \$6500. This expense was required in order to obtain the permit, however, the Board needs to formally approve the expense that was incurred to have the analysis done. It has since been submitted to the State of Florida as part of the permit application.

Request: Board Action to approve the \$6500 hydrographic analysis for the Old Ferry Dock Boat Ramp Project to be paid out of professional services.

3. Old Ferry Dock Boat Ramp Access – In preparation for closing out the Old Ferry Dock Boat Ramp Design Grant from FWC, the Chairman needs to sign a form dedicating the site for use as a public boating access facility for the next twenty years. Once signed this form will be recorded in the public records and a copy sent to FWC.

Request: Board action to authorize the Chairman to sign the site dedication form.

4. Alligator Drive CEI Services – Negotiations have been concluded with AECOM Technical Services, Inc. to provide CEI services for the Alligator Drive multi-use path project, and FDOT has approved the proposed contract for a cost not to exceed \$141,522.71. This cost will be covered by the grant.

Request: Board action to approve the contract and authorize the Chairman to sign the contract.

5. County Roads Paving – In order to save on mobilization costs, the Board waived its bid policy at an earlier meeting and authorized Roberts and Roberts, the airport new access road contractor, to pave certain county roads. Commissioner Boldt would like to add Delaware Street in Lanark Village to that list of county roads. The total cost of \$74,500 to pave Delaware Street will be paid from District 2's paving funds. Commissioner Parrish would like to add Magnolia Lane to the list. The total cost of \$36,100 to pave Magnolia Lane will be paid from District 4's paving fund. Commissioner Massey would like to add Pinnacle Street and Light House Road to that list. The \$96,060 quote to pave these roads will be paid from District 5's paving fund.

Request: Board action to authorize Roberts and Roberts to pave Delaware Street for a total \$74,500, Magnolia Lane for a total of \$36,100, and Pinnacle Street and Light House Road for \$96,060.

6. CARES Funds for Food Distribution – At an earlier meeting the Board set aside \$10,000 of CARES Act funds for food pantries and distribution. Based on requests for those funds, it is apparent that additional funding is needed for the four established food pantries in the County, based on local demand and distribution. Ms. Traci Buzbee (CARES Act Funds Consultant) spoke to the state and direct funds to food pantries for operational expenses is an allowable item. With that in mind, the CARES Act Oversight committee recommends a total line item budget of \$40,000, which would allow each pantry to receive up to \$10,000 as long as the appropriate justification paperwork is provided to the County.

Request: Board action to increase the line item for Food Distribution from \$10,000 to \$40,000.

7. County Parks Smoke Free Declaration – A few years ago the Board approved a request by SWAT to add "Thank You for Not Smoking/Children Zone" signs at the entrance to all County parks. Ms. Evette Quinn, the Department of Health's SWAT Coordinator, is asking the Board to consider a Resolution (attached to agenda packet) that would prohibit the use of tobacco products and e-cigarettes within 50 feet of all county owned parks, playground equipment, and other facilities designed primarily for use by children. Attorney Shuler and Mr. Fonda Davis (Parks and Rec Director) reviewed the resolution.

Request: Board action to approve and authorize the Chairman's signature on the resolution.

8. HHRP Allocation – At your last meeting, Mrs. Lori Switzer-Mills your SHIP Program administrator stated that the County will receive additional HHRP funds for Hurricane Michael home repair and replacement. As with the original funding, approval of a Hurricane Housing Recovery Program Funding Agreement with Florida Housing Finance Corporation for the funds and an agreement with Lori Switzer-Mills your SHIP Administrator for the administration of the program is required. I will ask Attorney Shuler to review both

agreements to verify that besides the amounts, there are no additional changes to both agreements.

Information Item

9. LSE COVID-19 & Sally – As authorized by the Board, Chairman Lockley signed Local State of Emergency Declarations for COVID-19 on October 5th, 12th, 19th, & 26th. The Chairman also signed Local State of Emergency Declarations for Hurricane Sally on October 6th, 13th, 20th, & 27th.

County Attorney – Michael Shuler – Report

Commissioners' Comments

Adjournment